

**Oregon Dungeness Crab Commission  
Minutes- Public Meeting  
May 13, 2020  
Coos Bay, OR**

ODCC Commission Chair Crystal Adams called the meeting to order at 10:05am.

The meeting was hosted at the Coos Bay commission office and online via Zoom. Board member Rick Lilienthal was present in the office, along with executive director Hugh Link, Lisa Porter (contracted accountant), communications manager Tim Novotny, and office manager(temp) Maria Buckley. Attending via Zoom were ODCC Commission Chair Crystal Adams and board members Mike Retherford, Leif Benson, and John Corbin. ODA ex-officio Kris Anderson and Gway Kirchner of The Nature Conservancy also attended via zoom.

Following small clerical correction, previous meeting's minutes were approved.

**Old Business**

**ARF AGREEMENT:**

The executive director asked to have a motion for the Agricultural Research Foundation Master Agreement to be approved.

**Rick Lilienthal made a motion (Tyler Long 2<sup>nd</sup>) to approve. Motion passed.**

**BFIP:**

Progress on the FIP contract was discussed and stated that this project is in the contracting phase.

**New Business**

**FINANCIAL REPORT:**

Lisa presented the financial report to the board. Discussion ensued.

**Rick Lilienthal made motion to approve the financial report (Tyler Long 2<sup>nd</sup>). Motion passes.**

**Operational Plan for 2020-2021:**

ED Link outlined the plan for the next year. Discussion centered on the difficulty in predicting how things would proceed with the COVID-19 still a factor. Adaptability will be key.

**Tyler Long makes motion to pass the 2020/2021 Operational Plan (Leif Benson 2<sup>nd</sup>). Motion passes.**

**Electronic Logbooks:**

Gway Kirchner revisited the potential for logbook tracking, in regard to whale entanglement, landings and crabbing equipment. Her group requests only a commitment, at this time, of \$25,000. The project would proceed to raise the rest of the \$100,000 needed through the public or grants. Discussion centered on The Nature Conservancy and what they would do with the data.

**Mike Retherford made a motion to \*not\* commit to fund the project (Tyler Long 2<sup>nd</sup>). Motion passes.**

**Crystal called the opening of the Public Hearing portion of the Budget Meeting at 11:35 a.m. A small break was taken, and the meeting resumed at 11:51 a.m.**

**BUDGET PROPOSAL 2020/2021:**

Lisa handed out the documents to help with the process and preparation of the proposed budget. A brief discussion followed as to what the producer assessment revenue is looking like for the upcoming season. She proceeded to discuss line by line the previous year figures, estimated year-end figures and made recommendations for the budget.

**John Corbin made a motion to accept the proposed budget for 2020/2021 (Mike Retherford 2<sup>nd</sup>). Motion passed.**

**Crystal officially closes the public budget hearing at 12:03 pm.**

**Crystal returns the board to regular session.**

**Accountant's Contract:**

Discussion followed on the next contract for Lisa Porter, with an increase for training and other duties. Discussion arose on whether an RFP would be needed, or if "sole source" could be cited.

**Issue tabled.**

**Processing Pre-Season Test Crab:**

ED Link asked for \$20,000 for next season's pre-season testing. Discussion followed.

**Tyler made motion to approve the request for \$20,000 for pre-season testing (Rick Lilienthal 2<sup>nd</sup>). Motion passed.**

**Use of Crab Meat for Marketing:**

ED Link asked for up to \$50,000 in crab meat funds usage for marketing, promotion, education, and research. Discussion followed.

**John Corbin made a motion to approve the request up to \$50,000 for crab meat funds usage for marketing, promotion, education, and research. (Mike Retherford 2<sup>nd</sup>). Motion passed.**

**Seafood OREGON MOU:**

Discussion followed on current state of Seafood OREGON partnership.

**Rick Lilienthal made motion to approve MOU with Seafood OREGON (John Corbin 2<sup>nd</sup>). Motion passed.**

**ODFW (ITP):** Requesting permission to amend or continue our \$100,000 contract with ODFW to include the next FY to continue work towards an Incidental Take Permit. ED Link asked for permission to carry over contract to 2021.

**Tyler Long made motion to approve that request (Mike Retherford 2<sup>nd</sup>). Motion passed.**

**ForSeas Solution:**

Amendment needed to their contract. Initial agreement with them was for \$10,000 on work towards a Basic Fishery Improvement Project. Only \$4,000 of that could be completed within the 2019-2020 FY. Need to amend it for next FY to include new work elements totaling the remaining \$6,000.

**John Corbin made a motion to approve amending the contract (Mike Retherford 2<sup>nd</sup>). Motion passed.**

**Lobbyist:**

Discussion on new contract for Oregon lobbyist for Crab commission, Joe Rohleder. Requesting \$11,200 for the year.

**Motion is tabled.**

**Shanks Contract:**

ED Link asks the board if they would like to fund Alan Shanks' Megalopae study for \$9,944.

**Rick Lilienthal makes the motion to fund the study for one more year. (Tyler 2<sup>nd</sup>). Motion passed.**

**Crystal calls a recess 1:10 resumes public meeting 1:22, then goes into Executive Session.**

**Board came out of Executive Session and meeting was adjourned without further action due to loss of quorum.**

**Chair Crystal Adams adjourned meeting at or about 2:30 pm**

(Submitted by Maria Buckley and Tim Novotny)